

Date: / /
(month / day / year)

Amino Acid Analysis Request Form

Attention: Director of the Research Facility Center for Science and Technology

I hereby request the following analysis.

I will comply with the applicable rules for the handling of analysis results.

Request number		
User	Affiliation	Faculty / Division, Program / College
	Job Title or Grade	
	Name	
	Extension No. or TEL	
	Email Address	.tsukuba.ac.jp
Supervisor (who will cover equipment usage fees)	Affiliation	Faculty / Division
	Job Title	
	Name	Seal
	Extension No. or TEL	
Email Address	.tsukuba.ac.jp	

No. of Samples	
Type of Sample	Biological Sample · Hydrolyzed Sample · Other ()
Provide details of the sample for each sample number, including contents or sample preparation procedures.	

For the Chemical Analysis Division use only

Date of Request Received	(month / day / year)	Checked by		Receipt No.	
Request Status (Accepted or Rejected)		Reason for Rejection			
Date of Analysis	(month / day / year)	Analyzed by			

Date of Analysis Results Received	(month / day / year)	Received by: (Signature)	
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(See the back for instructions on how to complete the form and the applicable rules.)

[Instructions on how to complete the form]

1. Use an abbreviation for the year, such as D3, M2 or B4.
2. Enter the signature or name and seal of the supervisor in the Supervisor field.
3. Provide the phone number of the laboratory (the on-campus extension number).
4. Write the sample number and your name on each sample.
5. Follow JEOL's preparation procedures for sample preparation.
6. Measurement is performed in order of receipt. Please note that if there are many samples per request, samples from other users may be measured before the next sample is measured.
7. The amount of each sample should be more than 300 μ L.
8. If you have more than one type of sample, complete one request form for each type.
9. The request may not be accepted if the information provided is incomplete.
10. You must come to the service desk in the Chemical Analysis Division to pick up the sample and